

Creston Elementary, LE0316

Safe Return to School and
Continuity of Services Plan

12/08/2022

Creston School District #9

Safe Return to School and Continuity of Services Plan

Date of Original Reopening Guidelines Adoption: July 17, 2020

Date Plan was Last Revised: June 9, 2022

Next Regularly Scheduled Month for Consideration (At least quarterly): Mar 9, 2023

Dates Reviewed: August 13, 2020; November 12, 2020, February 25, 2021, June 23, 2021, November 11, 2021, March 10, 2022, June 9, 2022, September 8, 2022, December 8, 2022

March 2020 - June 2021

1. The Creston School District was ordered to close to in person instruction on March 15, 2020, under an executive order issued by then-Governor Bullock. Districts were provided a two-week period during which they could remain fully closed to instruction of any kind while developing a plan for remote instruction required by the Governor.
 - a. Although our district was authorized to remain closed, we quickly mobilized and began remote instruction during the timeframe when we were authorized to remain closed. Thereafter, our district continued pursuant to a reopening plan approved by the Governor beginning March 18, 2020.
2. On April 22, 2020, then-Governor Bullock lifted his Stay-at-Home Order, and announced a plan to begin phased reopening of Montana. As part of that plan, effective May 7, 2020, all schools were provided the option to return to in-classroom teaching at the discretion of local school boards.
 - a. Our school district reopened to limited in-classroom teaching social/emotional services and provided in-person opportunities to underserved students, students at-risk, students with disabilities and specialty programs on May 7, 2020. Creston School has remained open to in-

person instruction during the entirety of the 2020-21 school year. The only exception during this timeframe was for temporary classroom closures pursuant to quarantine or isolation orders issued by our county department of health.

- b. During the 2020-21 school year, our means of operation have included:
 - i. In person instruction
 - ii. Hybrid instruction (synchronous and a combination of in-person and remote)
 - iii. Remote Instruction
3. Our district developed a plan for reopening to in person instruction, with contingencies, and we implemented that plan for the 2020-21 school year. The reopening plan, details regarding which are provided below, included adoption of various model policies provided by the Montana School Boards Association under its 1900 Series, including model policies aligned with CDC guidance regarding mitigation strategies to limit exposure to and transmission of COVID-19 in school settings.
4. Our district finished the 2020-21 school year strong, having provided high quality learning opportunities for the students in our community in safe and effective learning environments.
5. We embraced a fundamental principle of providing extensive transparency to our community throughout the above timeframe. We publicly noticed, held meetings regarding, and provided extensive opportunities for our community to provide us with feedback through surveys and electronic communications regarding the School District's plans and we carefully considered such feedback in developing and refining the School District's plans throughout the last 14-15 months. Our Creston School Reopening Plan for all phases was shared on our District website.
<https://creston.k12.mt.us>

Safe Return to Schools and Continuity of Services Plan Contents:

March 2020- December 2022

Part I: Documentation of Meaningful Consultation in Developing and Refining the School District's plan from March 2020 Through December 2022:

We noticed, held, and invited public comment on our evolving plans for a safe return to school and continuity of services on the following dates since March 2020:

March 18, 2020; March 27, 2020; April 9, 2020; April 30, 2020; May 14, 2020; May 26, 2020; June 11, 2020; June 22, 2020; June 25, 2020; July 17, 2020; July 31, 2020; August 13, 2020; August 24, 2020; August 31, 2020; September 10, 2020; October 8, 2020; November 12, 2020; December 10, 2020; January 14, 2021; February 11, 2021; February 25, 2021; March 11, 2021; April 1, 2021; April 8, 2021; May 6, 2021; May 13, 2021; June 23, 2021; November 11, 2021; March 10, 2022, June 9, 2022, September 8, 2022, December 8, 2022

Board minutes may be found at <https://creston.k12.mt.us/our-school/board-minutes/>

Our invitation for public input included a general opportunity for the public to provide input and was provided to everyone interested, including:

1. students; families, teachers, principals, school leaders, other educators, school staff, and their union; and
2. stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, and other underserved students.

Part II: Contents of The School District's plan for Safe Return to In-Person Instruction and Continuity of Services:

1. A description of how the district will maintain the health and safety of students, educators, and other staff:

Following the lifting of the Stay-at-Home Order and subsequent reopening of the state on April 22, 2020, Creston School District utilized the Montana Public Education Center *Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies* and accompanying MTSBA Model Emergency Policies. Utilizing these resources supported our district's continued service to students with transparency and accountability while ensuring the operations of the school district reflected the circumstances in our community.

The policies ensured our Board of Trustees and administrator honored the following priorities: quality instruction to students; a healthy and safe setting for students, staff, and the community; needed support of teachers and staff; and responsible financial and operational procedures. The policies provided an actionable plan for completing the 2020-2021 school fiscal year in a manner that met these priorities and secured district funding while providing an operational platform for considering long term innovations in the delivery of education services.

Creston School District implemented policy options that facilitated collaboration between the Board of Trustees, administrator, employees, parents, students, health officials, and community as we established protocols aligned with CDC guidance addressing how instruction was to be delivered to students; how gatherings and events would take place on school property; how the health and safety of staff and students would be protected and preserved while schools were open; and how financial and operational functions of the school district would continue during the period of public health emergency.

Creston School District reviewed, considered, and addressed numerous areas of operation in our reopening process. On the topic of school district policy and procedures, the district considered emergency policies and procedures, adoption and amendment of policies, suspension of policies, and administrative procedures. To support students' academic, mental, social, and emotional success, the district considered alternative grading, mental health support, student instruction proficiency determinations and declarations, support for particularly vulnerable students, transportation services, access to internet for students, summer school and additional student instruction resources. To ensure the

health and safety of students, teachers, and staff, the district considered cleaning and disinfection, community use of facilities, county board of health orders, diagnosis and confidentiality, hand washing and related hygiene protocols, telework, school closure orders, stay at home orders, symptom monitoring and isolation, travel quarantines, visitors, volunteers, vulnerable individuals, masks and personal protective equipment, and physical distancing. ** Please note Creston School did not have a school lunch or breakfast program prior to school closure; therefore, food services were not included in our closure and reopening plan.*

Following the *Roadmap for Safely Reopening Montana's Public Schools Using Emergency School District Policies* ensured Creston School District has remained in compliance with guidance and best practices provided by federal, state, or local health officials. Our school district has continued to adapt and adjust our policies as new and updated guidance and best practices have become available.

Further, the policies provide options for consideration through input from our board of trustees, administrator, employees, parents, students health officials, and community as collaborative partners as we have worked our way through ever evolving changes due to the pandemic. By considering all possible perspectives and factors when making the decisions to adopt or adjust a policy, or to implement a policy, we focused on the health and safety of our students, staff, and community for delivery of learning and services to our students. The policies have enabled us to adjust our procedures and practices during different phases in compliance with guidance and best practices provided by federal, state, and local agencies.

Creston School District will continue to follow the policies noted below while engaging in a quarterly reevaluation process to continue to ensure the health, safety and wellbeing of our students, teachers, staff, and community through 2024.

2. The extent to which the district has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC:

Universal and correct wearing of masks: Policy 1905 -The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent, or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations requiring face coverings as personal protective equipment.

*Policy 1905 adopted and revised dates: April 30,2020; August 24, 2020; February 25, 2021; August 12, 2021

*Policy 1906 adopted and revised dates: April 30, 2020; May 14, 2020; August 31, 2020

Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding):

Policy 1905 - The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent, or designated personnel are authorized to implement the protocols in coordination with state and local health officials. To the greatest extent possible, elementary school courses will be delivered to the same group of students each day, and the same teachers will remain with the same group in the same separate and designated room each day. If physical distancing is not possible during meal service and courses delivered in a separate area such as the library, gymnasium, and music room, the service or course will be delivered in the designated classroom for each group of students.

*Policy 1905 adopted and revised dates: April 30,2020; August 24, 2020; February 25, 2021; August 12, 2021

Handwashing and respiratory etiquette: Policy 1905 - The School District has adopted protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding healthy hand hygiene behavior and symptoms of illness.

*Policy 1905 adopted and revised dates: April 30, 2020; August 24, 2020; February 25, 2021; August 12, 2021

*Policy 1906 adopted and revised dates: April 30, 2020; May 14, 2020; August 31, 2020

* Policy 1909 adopted and revised dates: April 30, 2020; June 11, 2020

Cleaning and maintaining healthy facilities, including improving ventilation: Policy 1905- The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, cleaning and disinfecting, temperature screening, vulnerable individuals, food preparation and meal service, and transportation services.

Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments: Policy 1905- The School District adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when

staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, temperature screening, public awareness, and confidentiality.

*Policy 1905 adopted and revised dates: April 30, 2020; August 24, 2020; February 25, 2021; August 12, 2021

*Policy 1906 adopted and revised dates: April 30, 2020; May 14, 2020; August 31, 2020

* Policy 1909 adopted and revised dates: April 30, 2020; June 11, 2020

3417: In all proceedings related to this policy, the district will respect a student's right to privacy. Although the District is required to provide educational services to all school-age children who reside within its boundaries, it may deny attendance at school to any child diagnosed as having a communicable disease that could make a child's attendance harmful to the welfare of other students. The district will rely on advice of the public health and medical communities in assessing the risk of transmission of various communicable diseases to determine how best to protect the health of both students and staff. The district will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. The district may temporarily exclude from school attendance a student who exhibits symptoms of a communicable disease that is readily transmitted in a school setting. The district may notify parents of other children attending a school that their children have been exposed to a communicable disease without identifying the student who has the disease.

*Policy 3417 adopted and revised dates: June 10, 2021

Diagnostic and screening testing: Policy 1905- The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of

parents and community members. The principal or designated personnel are authorized to implement the protocols in coordination with state and local health officials. The policy establishes regulations regarding symptoms of illness, and temperature screening.

*Policy 1905 adopted and revised dates: April 30, 2020; August 24, 2020; February 25, 2021; August 12, 2021

*Policy 1906 adopted and revised dates: April 30, 2020; May 14, 2020; August 31, 2020

* Policy 1909 adopted and revised dates: April 30, 2020; June 11, 2020

Efforts to provide vaccinations to school communities: Please note that House Bill 702 passed the 2021 Legislature and was signed into law effective May 14, 2021. New Section 1 of that law provides that it is an unlawful discriminatory practice for a governmental entity to refuse, withhold from, or deny to a person any local or state services, goods, facilities, advantages, privileges, licensing, educational opportunities, health care access, or employment opportunities based on the person's vaccination status. The law also provides it is unlawful for an employer to refuse employment to a person, to bar a person from employment, or to discriminate against a person in compensation or in a term, condition, or privilege of employment based on the person's vaccination status. Finally, House Bill 702 provides it is unlawful for a public accommodation to exclude, limit, segregate, refuse to serve, or otherwise discriminate against a person based on the person's vaccination status.

3413: Upon initial enrollment, an immunization status form shall be completed by the student's parent or guardian. The certificate shall be made a part of the student's permanent record.

*Policy 3413 adopted and revised: December 12, 2019; July 21, 2021

Appropriate accommodations for children with disabilities with respect to health and safety policies: Policy 1908- The Board of Trustees authorizes the supervising teacher or district administrator to provide Policy 1908F to families requesting to opt- out of onsite instruction at the school facility for the duration of the declared public health emergency. Students of families opting out of onsite instruction at the school facility shall receive

offsite, online, and proficiency-based instruction, or any combination of the foregoing at the discretion of the School District in accordance with District Policy 1906. Students of families opting out of onsite delivery shall be treated the same as students instructed at the school facility for purposes of grading, discipline, and other educational rights.

Policy 2162- It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. For those students who need or are believed to need special instruction and/or related services under Section 504 of the Rehabilitation Act of 1973, the District shall establish and implement a system of procedural safeguards.

*Policy 1906 adopted and revised dates: April 30, 2020; May 14, 2020; August 31, 2020

* Policy 1908 and 1908F adopted and revised dates: August 24, 2020

* 2162 Policy adopted and revised dates: March 3, 2007

Policy 2162P- If the parent or legal guardian of a student who qualifies under Section 504 for special instruction or related services disagrees with a decision of the district with respect to: (1) the identification of the child as qualifying for Section 504; (2) the district's evaluation of the child; and/or (3) the educational placement of the child, the parents of the student are entitled to certain procedural safeguards. The student shall remain in his/her current placement until the matter has been resolved through the process set in the policy.

Coordination with State and local health officials: Policy 1900: Considering the COVID-19 pandemic, the Board of Trustees has found it necessary to adopt temporary policies related to emergency school closures, the ongoing provision of educational services to students, meeting of the Board, gatherings on school property, health and safety of students, staff and community members, human resource matters and budgetary matters. To ensure clarity and transparency, the board has organized all emergency school policies in a temporary chapter. School District Policies Numbered 1900-1999 are intended to govern during any emergency related to COVID-19 declared by the President, Congress, Montana Legislature, Governor, Montanan Department of Public Health and Human Services, County Health Department, or the Board of Trustees.

*Policy 2162P adopted and revised: August 12, 2019

*Policy 1900 adopted and revised: April 30, 2020; May 14, 2020

1905: The School District has adopted the protocols outlined in this policy during the term of the declared public health emergency to ensure the safe and healthy delivery of education services provided to students on school property in accordance with Policy 1906, and a safe workplace when staff are present on school property in accordance with Policy 1909, and the safety, health and well-being of parents and community members. The supervising teacher, principal, superintendent, or designated personnel are authorized to implement the protocols in coordination with state and local health officials.

*Policy 1905 adopted and revised dates: April 30, 2020; August 24, 2020; February 25, 2021; August 12, 2021

*Policy 1906 adopted and revised dates: April 30, 2020; May 14, 2020; August 31, 2020

* Policy 1909 adopted and revised dates: April 30, 2020; June 11, 2020

1907: The Board of Trustees is authorized to declare that a state of emergency exists within the community. A declaration issued by the Board of Trustees is distinct from any declaration in effect or previously issued by local, state, or federal authorities.

Policy 1907 adopted and revised dates: April 30, 2020

3417: The District will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. When information is received by a staff member or a volunteer that a student is afflicted with a serious communicable disease, the staff member or volunteer will promptly notify a school nurse or other responsible person designated by the Board to determine appropriate measures to be taken to protect student and staff health and safety. An administrator or other responsible person designated by the Board, after consultation with and on advice of public health officials, will determine which additional staff members, if any, have need to know of the affected student's condition.

*Policy 3417 adopted and revised dates: June 10, 2021

How the district will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health:

Policy 1906- the School District has adopted the protocols outlined in this policy to govern during the term of the declared public health emergency to ensure the delivery of education services to student onsite at the school, offsite at other locations using available resources including but not limited to online methods. The supervising teacher, principal, or designated personnel are authorized to implement this policy. The Board of Trustees may revise the school calendar to adjust the completion of the school year for grade levels and groups once students have satisfied the required number of applicable aggregate hours. The Board of Trustees authorizes offsite and online instruction of students in a manner that satisfies the aggregate number of instructional hours outlined in the School Districts adopted or revised calendar for a school year affected by a public health emergency. Offsite and online delivery methods shall include a complete range of educational services offered by the School District and shall comply with the requirement of applicable statutes. Students completing course work through an offsite or online instructional setting shall be treated in and have their hours of instruction calculated in the same manner as students attending an onsite institutional setting.

The Board of trustees authorizes proficiency based ANB calculations in situations when a student demonstrates proficiency in a course area as determined by the Board of Trustees using district assessments consistent with the School District's adopted Plan of Action, or other measures approved by the Board of Trustees during a school year affected by a public health emergency.

The Board of Trustees authorizes a summer program of instructional offerings for the purpose of remediation of credit, maintenance of skills and enrichment. All classes offered for credit must meet minimum state requirements for accreditation and may be delivered at the school or at another offsite location.

In accordance with District Policy 2011, Section 20-1-301, MCA, and any applicable collective bargaining agreement covering the employment of affected employees, the Board of Trustees may establish a school calendar with an earlier start date and a later end date from non-emergency school years to ensure students receive the minimum number of aggregate instructional hours.

Students shall receive services in accordance with the applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the applicable team to meet the student's needs and goals. Students shall have access to regular school counseling services whether their instruction is provided in an onsite, offsite, or online setting. Staff shall promptly report any suspected student distress or concern to their supervisor for review and referral. Students receiving instruction in an offsite setting are governed by the staff obligation to report suspected child abuse or neglect. This policy in no way limits or adjusts the School District's obligations to homeless students or students in foster care. Applicable District policies serving these students, or this population of students remain in full effect.

*Policy 1906 adopted and revised dates: April 30, 2020; May 14, 2020; August 31, 2020

1906P: Proficiency or satisfying aggregate hours of instruction can be achieved through an on-site, off-site, or blended learning model as outlined in Policy 1906. Best practices will assist districts in facilitating quality learning for each student regardless of background or circumstance. Best practices include but are not limited to, planning and communication, clear expectations, differentiated instruction and learning models, and flexible demonstrations of learning.

Policy 1906P adopted and revised dates: April 30, 2020

June 2021

Part III – Updated Compliance for the District's Previously Adopted Plan for the Safe Return to In-person Instruction and Continuity of Services:

Section 2001(i)(3) of the ARP Act states that a school district that developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act will be deemed to have met the requirement to develop a plan under section 2001(i)(1) as long as the plan meets the statutory requirements (*i.e.*, is publicly available on the LEA's website and was developed after the LEA sought and took into account public comment).

The School District's plan meets the requirements of Section 2001(i)(1) and (i)(2) of the ARP Act. The School District's plan is available on our website and, as noted above, was developed through a process that included extensive public comment. Further, we have, as part of the organization of the School District's plan for purposes of the ARP Act, revised the School District's plan at a meeting held on June 23, 2021 that included not just a notice of opportunity for public input, but which specifically invited meaningful consultation with and input from:

1. students; families; school administrators, special education cooperative administrator; teachers, principal, other educators, school staff, and their unions; and
2. stake holders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.

We have considered the input of all affected parties and have carefully deliberated regarding the best possible means by which our District can provide safe effective learning environments for each of our students.

June 2021 - September 30, 2024

Part IV – Schedule for Future Review and Updates:

Consideration of this Safe Return to Schools and Continuity of Services Plan shall be added as a standing agenda item on each regular and special meetings of the Board of Trustees throughout the 2021-24 school years. The agenda item shall, at a minimum, include notice

of any changes to the plan recommended by the administration with an invitation for input, notice of opportunity for public input, and consultation with:

1. students; families; school administrators, special education cooperative administrator; teachers, principal, other educators, school staff, and their unions; and
2. stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, children who are incarcerated, and other underserved students.

Appendix – The following is a website URL for the school district’s adopted 1900 policies in their entirety:

https://issuu.com/montanaschoolboardsassociation/docs/creston_school_district?fr=sMzA1MDY0NTY5NA

The following is a website URL for the school district’s adopted response to COVID 19. On the website are the Revised Creston School Reopening Guidelines for All Phases:

<https://creston.k12.mt.us/wp-content/uploads/2021/06/Revised-June-2021-Creston-School-Reopening-Guidelines-for-All-Phases-6-23-2021.pdf>