

Creston Elementary School District #9

Position: Part-Time Maintenance (May be combined with part-time custodian and/or bus driver)

Date Posted: 5/23/25

Hours: Part-Time Monday-Friday during Academic Year; flexible hours during vacations

Hourly Rate: \$24.00 – \$26.00 per hour DOE

Benefits: Annual leave, sick leave, monthly benefit in lieu of insurance

Closing Date: Open until filled

Start Date: August 18, 2025

UNIVERSAL OBLIGATIONS/EXPECTATIONS OF EACH STAFF MEMBER

It is the expectation of the District that each staff member will: (1) put the safety, health and well-being of students at the forefront of all actions, job responsibilities and decisions, and (2) undertake all duties in alignment with the District's Strategic Plan.

Duties include:

Have working knowledge of basic tools and equipment

Have working knowledge of basic safety practices

Be able to perform occasional heavy physical labor; be able to lift 50 lbs.

Be able to work effectively without close physical supervision

Be able to keep basic work records / time cards

Be able to climb and work from ladders

Show initiative in determining maintenance requirements in a variety of environments at the school

Routinely inspect school property and repair/maintain as needed

Maintain areas around school in clean, safe and presentable condition

Do minor repair work as needed, advise when specialist(s) required

Replace lights / bulbs / ballasts in all areas including gym as required

Check and report on playground equipment monthly, repair as needed

Keep grounds weed-free, including fence-line; trim and maintain shrubbery

Other maintenance duties as assigned

Minimum Qualifications:

- Work history demonstrating dependability and reliability; good driving record; high school diploma or equivalent; or any combination of training and experience likely to provide the desired knowledge and abilities.
- Hold a valid Montana driver's license

Pre-employment requirements:

- Successful applicant must:
 - pass a criminal background check.
 - receive a satisfactory medical examination report.

Equal Opportunity Employer

Creston School District provides all people equal opportunity for employment without regard to race, religion, gender, age, national origin, disability, or marital status.

To Apply:

Send complete application (available at crestonschool.com) and if applicable, other certifications to:

Rachel Stevens – Principal

Creston Elementary School

4495 Hwy 35

Kalispell, MT 59901

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